

**CITY OF PINE LAKE
CITY COUNCIL MEETING MINUTES
SEPTEMBER 29, 2020
7:00 PM
VIA ZOOM**

Call to Order

The meeting was called to order at 7:00 PM by Mayor Melanie Hammet. Also, in attendance were Mayor Pro Tem Jean Bordeaux and Council members Brandy Beavers, Tracey Brantley, Brandy Hall and Augusta Woods, Police Chief Sarai Y'Hudah-Green, City Attorney Susan Moore and City Administrator Valerie Caldwell.

Announcements/Communication

There were no announcements or communications.

Adoption of Agenda

The agenda was unanimously approved on a motion by Council member Woods; seconded by Council member Brantley.

CONSENT AGENDA

Minutes of the September 8, 2020 Council Meeting were unanimously approved on motion by Mayor pro tem Bordeaux; seconded by Council member Woods.

OLD BUSINESS

Street Renaming Policy

After discussion, it was noted that the 90-day process had ended for action on the policy. Next will include sending registered mail to property owners based on the address on the tax record. The City of Pine Lake will have a vote because it is a property owner. The topic of unanswered letters was discussed. Consideration for changing Forrest Road to Forest Road will be on the October 13, 2020 agenda for consideration. On a motion by Mayor pro tem Bordeaux and a 2nd by Councilmember Woods, the updated policy was approved 5-0.

Reports

- Administration

City Administrator Caldwell reported that the Administration Department is trying to fill the staffing gap while Ms. Varner is out on medical leave and she is getting ready to be out on leave as well. She has advertised on list serves, with the Georgia Municipal Association and on the GMCA jobsite for applicants.

The renovation of City Hall is moving along and is in the process of obtaining permits.

There has not been any CARES Act money received to date. Funds will be used to offset Public Safety expenses.

- **Public Works**

Ms. Caldwell reported that Public Works staff is working hard due to the weather keeping the roads clean and debris out of the storm drains. Raoul Martinez, Public Works Supervisor is in the process of obtaining bids for the removal of woody vegetation at the berm and grubbing of roots. Bids will be on the 10/13/20 agenda.

- **Public Safety**

Chief Green reported that the Police Department are working on Open Records Request and are in the process of training the new TAC Officer and the Compliance Officer. The monthly individual trainings have been cancelled due to COVID-19 and she is keeping the city officers up to date on training.

Public Comments

There were no comments.

Mayor's Comment

Mayor Hammet stated that she had a phone conversation with Mr. Tom Gahl, with GMA and he complimented Attorney Moore as one of the best attorneys in the country. Ms. Moore replied with thanks and gratitude.

Council Comment

Council member Brantley recommended discussion of report items and to follow up for improvements.

Council member Hall proposed an in-person council retreat as an option.

Council member Beavers agreed that a retreat was a good idea.

Mayor Hammet commented that she has spoken with Council members Brantley and Hall on ways to utilize tools on reports and graphics from the meetings.

Council collectively thanked Mayor pro tem Bordeaux for the hard work she has done for the city.

Adjournment: On motion by Mayor pro tem Bordeaux; second by Council member Hall and unanimously approved, the meeting was adjourned at 7:33 pm.